



Broome County Division of Purchasing

Debra A. Preston, County Executive . John A. Flynn, Jr., Director of Purchasing

NOTIFICATION OF BID RENEWAL

January 14, 2015

United Rotary Brush Corporation
15607 W 100th Terrace
Lenexa, KS 66219
Attn.: Peter Gurney
peterg@united-rotary.com

Dear Mr. Gurney:

This letter shall serve notice that the following bid renewal option was approved by the Board of Acquisition and Contract (BAC) on January 14, 2015:

BID TITLE: Rotary Broom Wafers & Supplemental Supplies
BID #: 2012-086
CA #: 1-864
AMOUNT: Poly Wafer Set \$728.00; Wire Wafer Set - \$1,194.44
TERM: 11/1/14 to 1/31/15
RENEWALS: One (1) one-year renewal available thru 10/31/2016

Purchase order(s) will be forthcoming upon receipt of a certificate of insurance in compliance with the insurance requirements as stated in the specifications. **Incorrect insurance certificates will cause delays in payment.**

If you have not submitted the proper insurance certificate, please send/fax a copy to Robert Murphy Risk Manager, Broome County Office of Risk Management, County Office Building, 3rd Floor, 60 Hawley Street, P.O. Box 1766, Binghamton, NY 13902-1766. Phone: (607) 778-2402 Fax #: (607) 778-6009.
IMPORTANT: Please include the *bid title* and *bid number* on the insurance certificate.

Sincerely,

John A. Flynn, Jr.
Director

JAF: snr

c: David Hickling, Aviation
Tom Pudish, Aviation
Purchasing - Bid File
Michelle Edwards, Risk